

GENERAL CONDITIONS AND ASSURANCES

The applicant for funds administered by the Silver State Health Insurance Exchange (Exchange) gives assurances and certifies with respect to the agreement that it will comply with the following requirements:

- 1. INSPECTION & AUDIT** The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Exchange shall prescribe shall be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this grant. All books, records, reports, and statements relevant to this agreement must be retained a minimum three (3) years. The retention period runs from the date of payment for the relevant goods or services by the State, or from the date of termination of the agreement, whichever is later. Retention time shall be extended when an audit is scheduled or in progress for a period reasonably necessary to complete an audit and/or to complete any administrative and judicial litigation which may ensue.
- 2. REPORTS:** Each applicant shall submit such report as the Exchange shall reasonable request. Financial and progress reports shall be submitted to the Exchange on the 10th calendar day following the close of each month unless otherwise informed.
- 3. DISCRIMINATION PROHIBITED:** No person shall, on the grounds of race, religion, color, national origin, sex, or handicap be excluded from participation in, be denied the benefits or be otherwise subjected to discrimination under or denied employment in connection with, grants awarded pursuant to the Justice Assistance Act of 1984, and the implementing regulations 28 CFR Part 42, Subparts C, D, E, and G, or any project, program, activity, or sub grant supported or benefiting from the grant. The applicant must comply with the provisions and requirements of Title VI of the Civil Rights Act of 1964 and its implementing regulations 28 CFR 41.101 et seq. The applicant must further comply with Section 504 of the Rehabilitation Act of 1973, as amended, and its implementing regulations; the Age Discrimination Act of 1973, as amended, and its implementing regulations and Title IX of the Education Amendments of 1972; Title 11 of the Americans with Disabilities Act (ADA)(1990); (42 USC 12131-12134 & 28 CFR 35). The applicant assures that in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the Exchange.
- 4. EQUAL EMPLOYMENT OPPORTUNITY PROGRAM:** Each applicant certifies that it has executed and has on file, an Equal Employment Opportunity Program which conforms to the provisions of 28 CFR Section 42.302 or that in conformity with the foregoing regulation; no Equal Employment Opportunity Program is required.
- 5. INSURANCE:** Applicant shall provide coverage with limits of liability to be determined prior to agreements being signed; example of possible requirements stated below. An

excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

a. **Commercial General Liability- Occurrence Form**

Policy shall include bodily injury, property damage and broad form contractual liability coverage.

- General Aggregate \$2,000,000
- Products Completed Operations Aggregate \$2,000,000
- Personal and Advertising Injury \$1,000,000
- Each Occurrence \$1,000,000

i. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

b. **Automobile Liability- Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this agreement.**

Combined Single Limit (CSL) \$1,000,000

i. The policy shall be endorsed to include the following additional insured language: "The State of Nevada shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired or borrowed by the Contractor".

c. **Worker's Compensation and Employers' Liability**

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$100,000
Disease- Each Employee	\$100,000
Disease- Policy Limit	\$500,000

i. Policy shall contain a waiver of subrogation against the State of Nevada.

ii. This requirement shall not apply when an applicant or subcontractor is exempt under N.R.S., AND when such applicant or subcontractor executes the appropriate sole proprietor waiver form.

d. **Technology Errors and Omissions Liability**

The policy shall cover professional misconduct or wrongful act for those positions defined in the Scope of Services of this agreement.

Each Claim	\$5,000,000
Annual Aggregate	\$5,000,000

i. The retroactive coverage date shall be no later than the effective date of this agreement.

ii. Applicant shall maintain an extended reporting period for not less than two (2) years after termination of this agreement.

e. **Network Security(Cyber) and Privacy Liability**

Each Claim	\$5,000,000
Annual Aggregate	\$5,000,000

This errors and omissions insurance shall include coverage for third party claims and losses including with respect to network risks (such as data breaches, transmission of virus/malicious code; unauthorized access or criminal use of third

party, ID/data theft) and invasion of privacy regardless of the type of media involved in the loss of private information (such as computers, paper files and records, or voice recorded tapes), covering collection, use, access, etc. of personally identifiable information, direct liability, as well as contractual liability for violation of privacy policy, civil suits and sublimit for regulatory defense/indemnity for payment of fines and penalties.

- i. The retroactive coverage date shall be no later than the effective date of this agreement.
 - ii. Applicant shall maintain an extended reporting period for not less than two (2) years after termination of this agreement.
6. **RELEASE OF INFORMATION:** All records, papers and other documents kept by recipients of Exchange funds, and their contractors, relating to the receipt and disposition of such funds, are required to be made available to the Exchange. These records and other documents submitted to the Exchange and its applicants pursuant to other provisions of the Act, including plans and application for funds, are required to be made available to the Exchange under the terms and conditions of the Federal Freedom of Information Act, 5 USC 552.
7. **CONFIDENTIALITY OF RESEARCH INFORMATION:** Research information identifiable to an individual who was obtained through a project funded wholly or in part with Exchange funds, shall remain confidential.
8. **FUNDING:** The applicant assures that funds made available under this grant will not be used to supplement state or local funds, but will be used to increase the amounts of such funds that would be, in the absence of these funds, made available for navigator and In – Person Assister activities.
9. **GOVERNING LAW; JURISDICTION:** Except insofar as Federal law is applicable, the grant terms, any agreement or contract entered into by the parties, and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Nevada, without giving effect to any principle of conflict of laws that would require the application of the law of any other jurisdiction. The parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada for enforcement of such.
10. **COMPLIANCE:** Certification that neither the grantee nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. This certification is made pursuant to regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, 28 C.F.R. pt. 67 § 67.510, (a-b).
11. **PROCUREMENT:** Local governments and Indian tribal governments that are direct recipients of Federal awards and their subrecipients will use procurement procedures that conform to applicable Federal law and regulations and standards identified in the A-102

Common Rule or OMB Circular A-110 (2 CFR part 215), as applicable. Institutions of higher education, hospitals, and other non-profit organizations will use procurement procedures that conform to applicable Federal law and regulations and standards identified in OMB Circular A-110 (2 CFR part 215). Subrecipients will use procurement procedures that conform to applicable Federal law and regulations and standards identified in OMB Circular A-110 (2 CFR part 215) or the A-102 common rule, as applicable. All non-Federal entities shall follow Federal laws and implementing regulations applicable to procurements, as noted in Federal agency implementation of the A-102 Common Rule and OMB Circular A-110.

CERTIFICATION

I certify that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with the provisions of all other federal and state laws and rules and regulations that apply to this award.

Authorized Official (Project Administrator)

Date